# CS 250 Agile Project Charter Template

**(SNHU Travel Booking Software)**

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| Business Case/Vision:*(Value to attain)* | Help SNHU Travel by providing an efficient travel booking software. |
| Mission Statement:*(Result to accomplish)* | Develop software that can find great deals on destinations that the SNHU Travel’s clients want to travel to. Also, the software allows the company to expand their client base throughout the United States. |
| Project Team:*(Team members and roles)* | Product Owner: Christy  Scrum Master: Ron  Developer: Nicky  Tester: Brian |
| Success Criteria: | Start date: 16MAY2020  Expected completion date: 20JUN2020 (5 Weeks)  Final deliverable: 20JUN2020 (5 Weeks)  Key project objectives:  - Develop software on time.  - Software is capable of producing great vacation deals for clients to book them.  - Software enables SNHU Travel to expand their customer base throughout the United States. |
| Key Project Risks: | - Not meeting the deadline.  - Poor communication that results in poor software design/functionality.  - Not testing the software to check for bugs and/or lack of functionality.  - Team not understanding the client’s needs and the industry they work in. |
| Rules of Behavior:*(Values and principles)* | - Showing respect to each team member is a must.  - Communicating issues, improvements, and other ideas are always encouraged throughout the development of the software.  - There is no my code or my project. It is our code and our project.  - Everyone will take ownership of this project.  - Everyone will put one hundred percent effort into the project.  - Everyone will respectively listen to each other’s feedback and will not talk over each other.  - Meetings require full attention from the entire team. |
| Communication Guidelines:*(Scrum ceremonies and rules)* | - Will hold 0830 - 0845 meetings every day. Three days in person, Two days in a teleconference.  - Scrum Team is required to show up for all meetings unless reasonably excused.  - All members of the team should have an update on the progress of the project.  - Project statuses will be updated daily on the Scrum Software. |